

# How to Use Rev's Mobile App

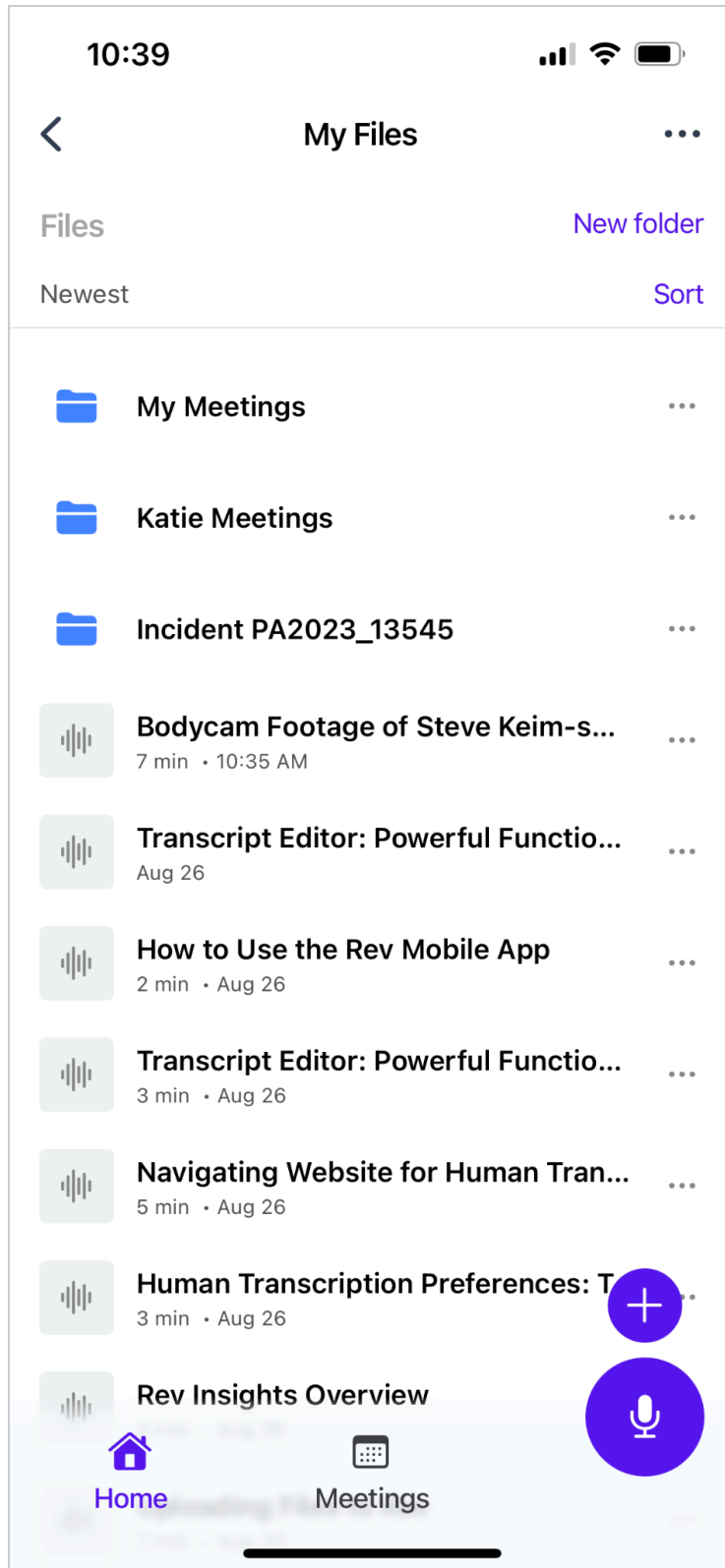
The Rev mobile app puts everything you need right at your fingertips. This article walks through how to view transcripts, make recordings, and sync information across all your devices.

## Download and Sign In

- [Download the Rev app](#) from your phone's app store
- **Open the app** and sign in with your Rev account
- **Everything syncs automatically** - your phone and computer will always show the same files

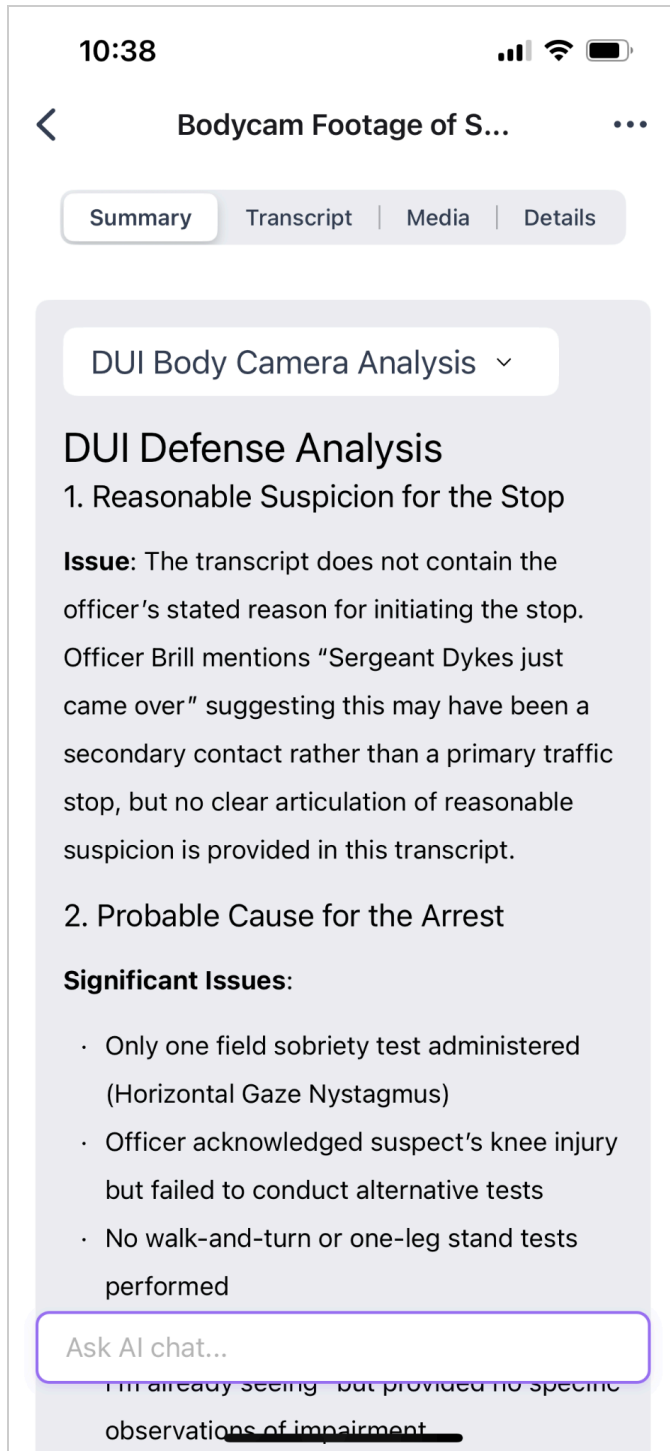
**Screenshot Suggestion:** App login screen showing simple email and password fields, followed by the main app interface after successful login.

## Opening Files You Already Have



- Tap on any file from your main screen to open it
- You'll see **four tabs** at the top that let you view different parts of your file:

1. **Summary** - Quick overview of what's in your recording
2. **Transcript** - Full text of everything that was said
3. **Media** - Your original audio or video file
4. **Details** - File information and upgrade options

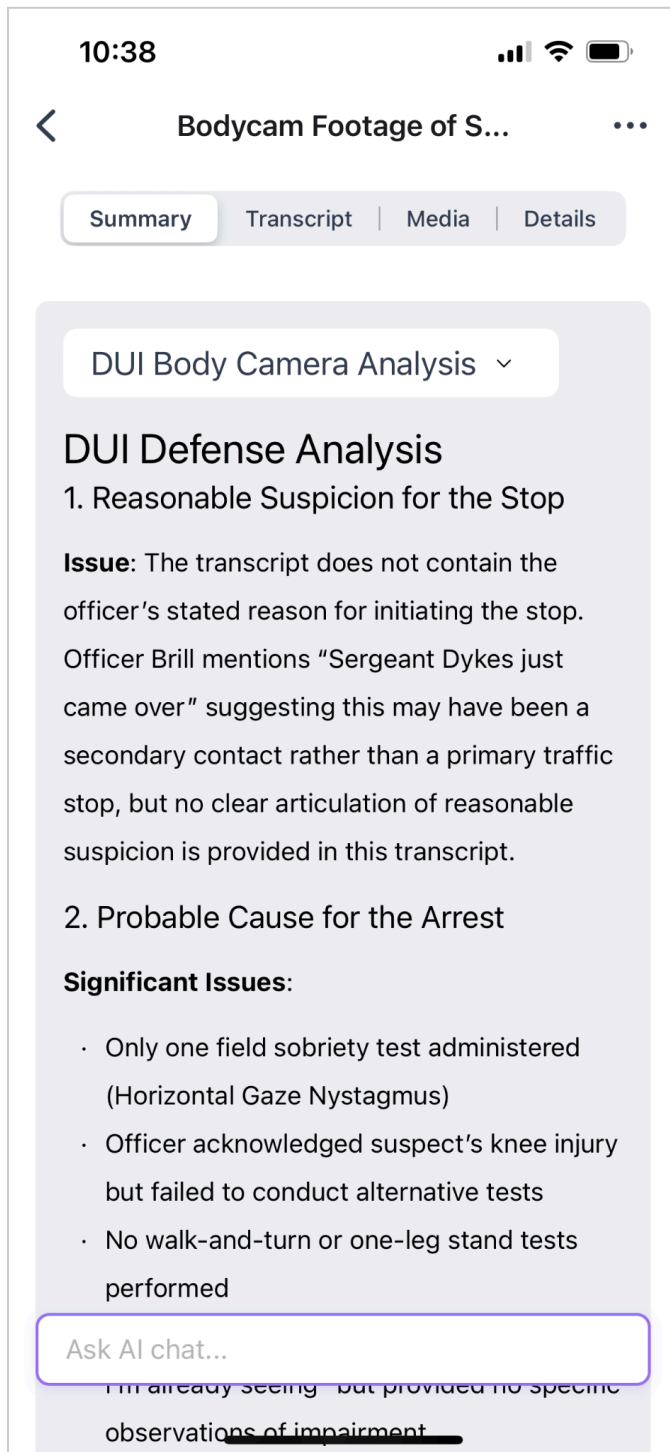


## Understanding the Summary Tab

The **Summary tab** is where you land first when opening any file:

- **AI creates an instant summary** of your recording automatically

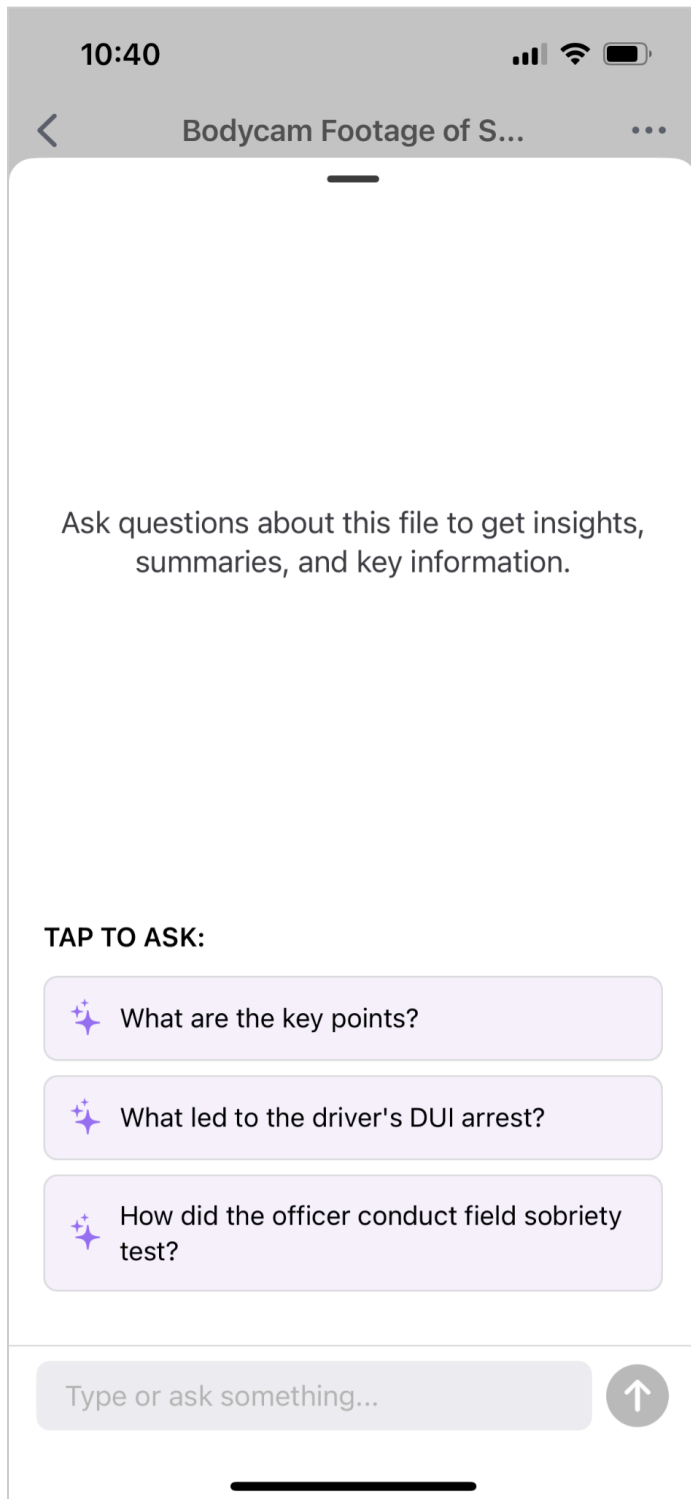
- **Read the key points** without having to go through the entire transcript



## Using AI Chat for Questions

**Below the summary**, you'll find **AI Chat** where you can:

- Click on one of the pre-populated questions
- Or type in your own specific questions about what's in your recording



## Reading Your Full Transcript

- Tap the "Transcript" tab to see everything that was said word-for-word
- Scroll through to read the complete conversation

10:38

<

Bodycam Footage of S...

...

Summary

Transcript

Media

Details

Speaker 100:36

Hello? Yes, sir. My name's Officer Brill.  
Sergeant Dykes just came over. Wanted me to talk to you a little bit. Where are you coming from tonight?

Speaker 200:45

I was bouncing, kind of bouncing around. I went to a friend of mine's.

Speaker 100:49

Okay,

Speaker 200:49

Lolo.

Speaker 100:50

Ask AI chat...

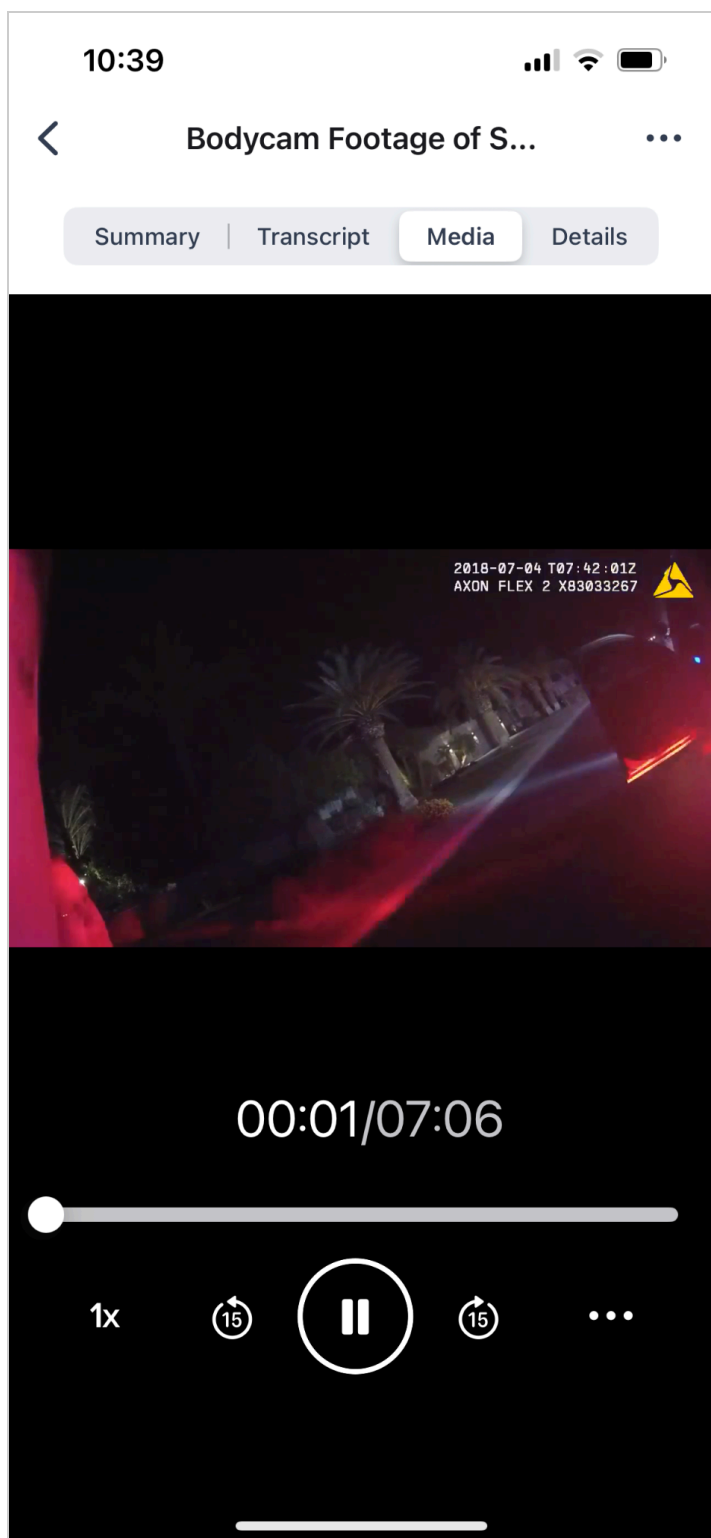
tonight? Just two beers. Two beers? How long ago?

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## Playing Back Your Audio or Video

- **Tap the "Media" tab** to see your original recording
- **Play, pause, and scrub** through your audio or video





## Viewing File Details

Click on the **Details** tab to see:

- **File information** like length, upload date, and current accuracy level
- **Upgrade options** to improve transcript accuracy
- **Service ordering** for additional features

10:39

<

Bodycam Footage of S...

...

Summary

Transcript

Media

Details

Bodycam Footage of Steve Keim-s DUI Arrest

Last modified

10:35 AM

Created

10:35 AM

Path

My Files

File size

79 MB

Duration

7 min

ORDER SERVICES

AI caption

Generate captions for your video automatically. Great for accessibility and social media content.

Get AI captions

Human transcript

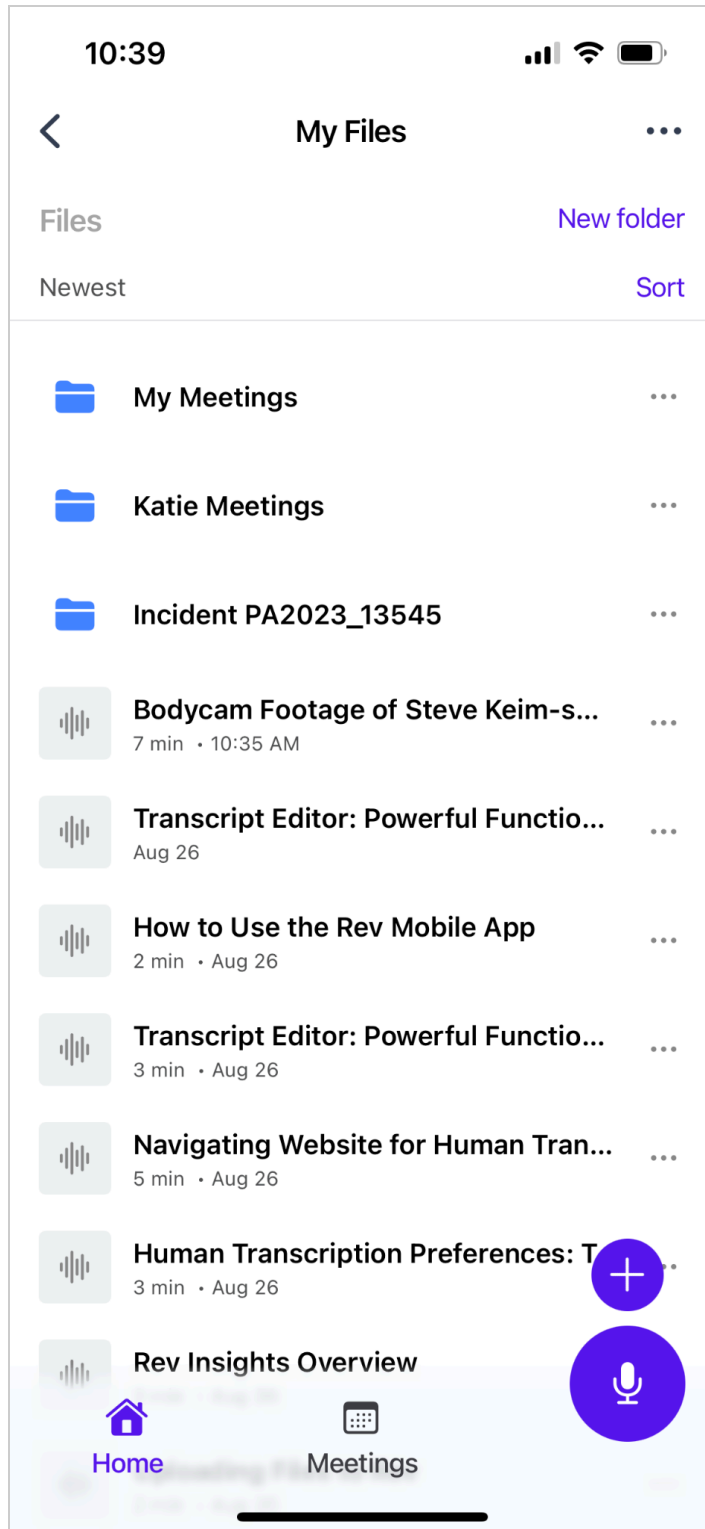
Professionals transcribe your files to 99% accuracy

Upgrade to human-verified

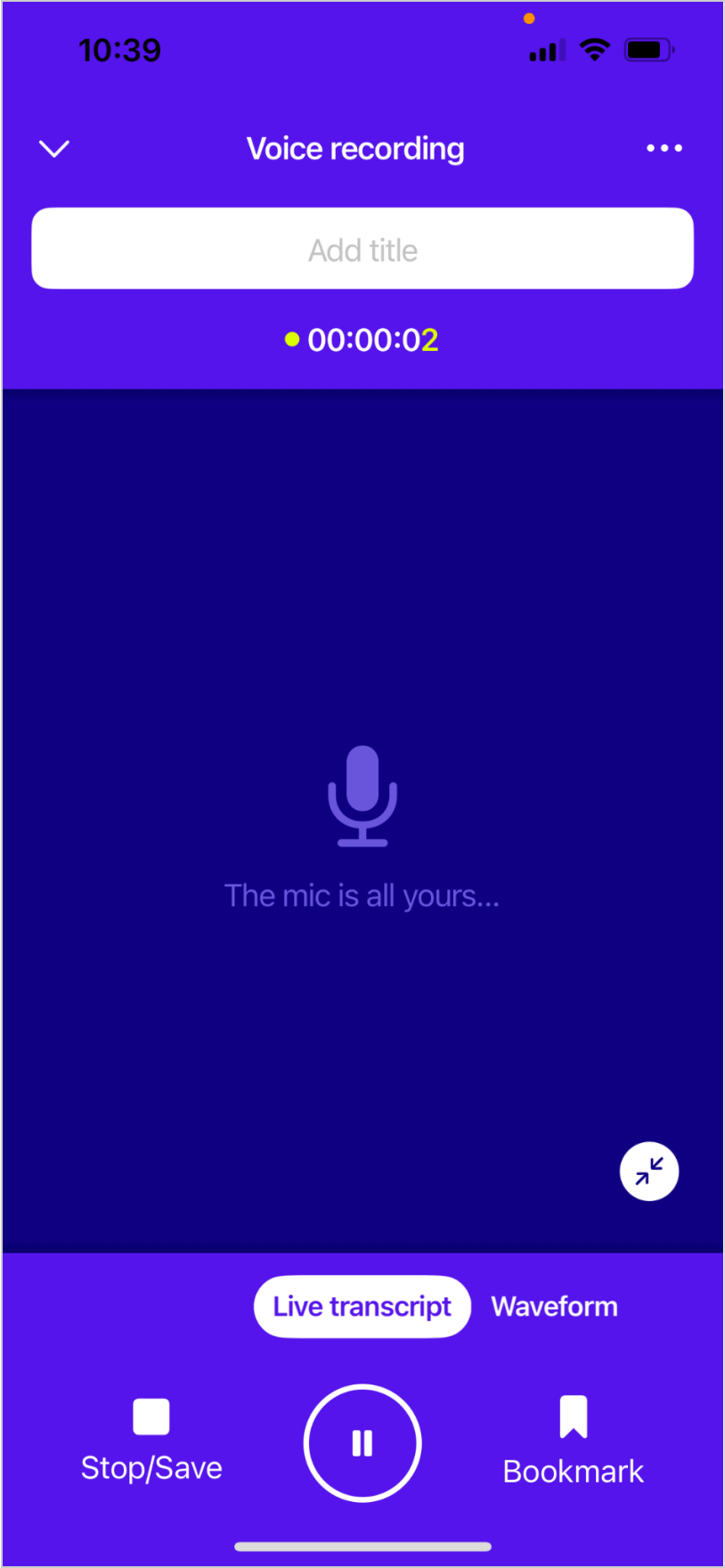
## Upgrading to Human Transcription

- **Open the Details tab**
- **Tap "Order Human Transcription"** to upgrade from 96% AI accuracy to 99%+ human accuracy
- **Get results quickly** - within 12 hours

## Recording in the Mobile app



- **Look for the microphone button** in the bottom right corner of your home screen
- **Tap the microphone** to start recording immediately
- **Begin talking** - you'll see words appear on your screen in real-time as you speak



**Screenshot Suggestion:** Recording interface showing the microphone button activated with live transcript text appearing as someone speaks.

## Finishing and Saving Your Recording

After you finish recording, you'll see three options:

1. **"Stop/Save"** - ends the recording and lets you decide what to do next
2. **"Save & transcribe"** - saves your recording and immediately starts creating your transcript
3. **"Save"** - keeps the recording but doesn't transcribe it yet
4. **"Save & start new recording"** - saves but doesn't transcribe your recording and immediately starts a new recording
5. **"Delete recording"** - deletes the recording

**Best Choice:** "Save and Transcribe" gets you a complete transcript in just a few minutes.

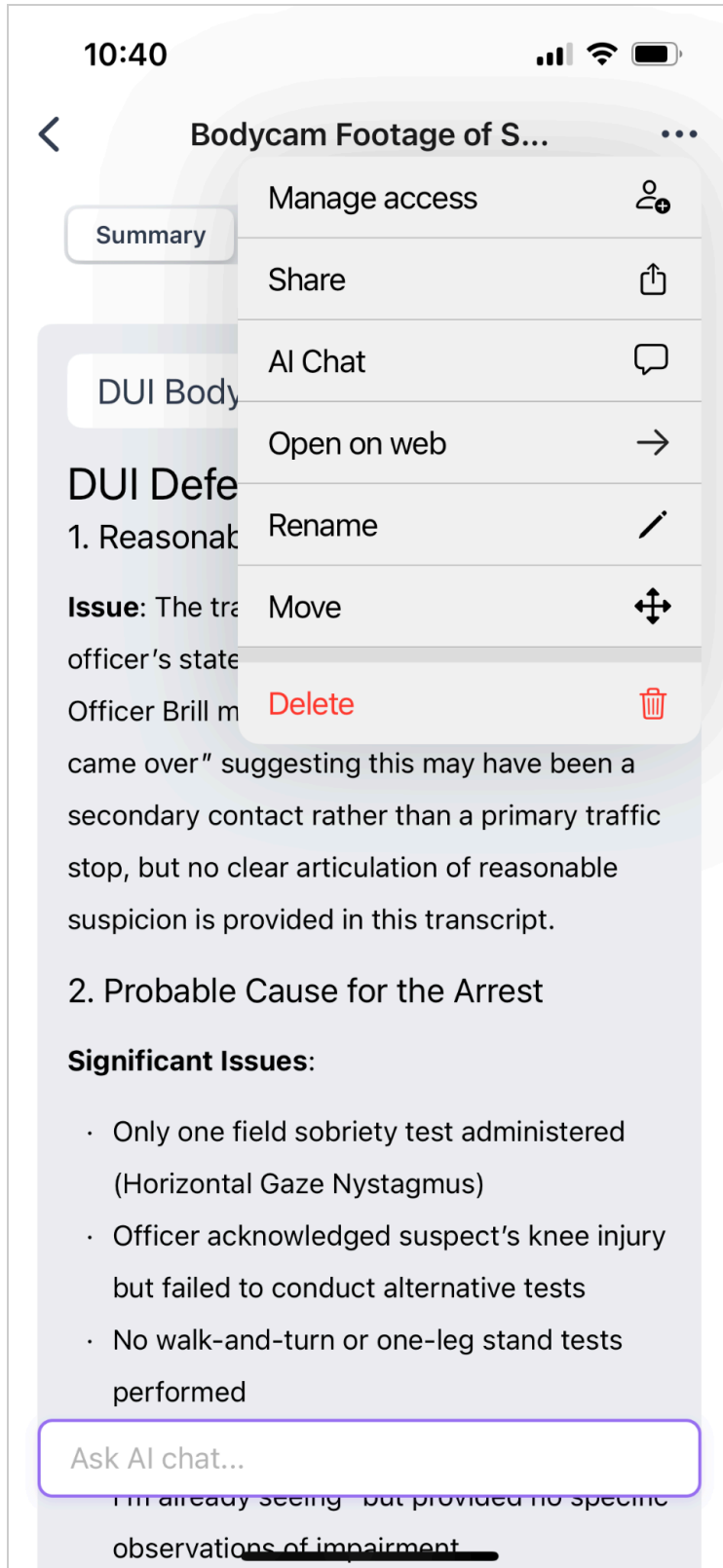
**Screenshot Suggestion:** End-of-recording screen showing the three options (Stop, Save, Save and Transcribe) with clear buttons.

## Organizing and Sharing Your Transcripts

Once you have files in your app, you can manage them easily:

### Finding File Options:

- **Tap the three dots (⋮)** in the upper right corner of any file
- **See all your management options** in one convenient menu



**What You Can Do:**



- **Share the transcript** with specific people
- **Control who has access** to your files
- **Open on your computer** if you want to work on a bigger screen
- **Rename files** to make them easier to find
- **Move files** into different folders for organization
- **Access AI chat** to ask questions about the content

**Screenshot Suggestion:** Three-dot menu opened showing all file management options like share, rename, move, and access controls.

## Working Between Your Phone and Computer

Here's the beautiful part - **everything syncs automatically with you needing to do anything**, so you can:

- **Record on your phone** during meetings or interviews
- **Review on your computer** when you're back at your desk
- **Edit transcripts** on whichever device is most convenient
- **Share from either device** - phone or computer